

DeAnza Middle School

Each time students are transported by private vehicle in Ventura Unified School District, the driver is required to complete all statements on this form. In order to protect the interests of both you and Ventura Unified School District, the following information must be on file before the field trip takes place.

The school principal may only approve the use of a private vehicle to transport children after the driver has completed and signed this form.

- (1) Date _____ (2) Driver's Name _____
- (3) Do you have any physical condition, or are you taking medication which would affect driving safety? Yes _____ No _____
- (4) Have you had a moving violation and/or accident within the past year? Yes _____ No _____ If Yes, give date of incident and explain: _____

- (5) Year and Make of car _____ Car License No. _____
- (6) Do you have liability insurance? Yes _____ No _____
- (7) Name of Liability Insurance Company _____
- (8) Policy No. _____ (9) Expiration Date _____
- (10) Limits of Policy: _____
- (11) Is this an assigned risk policy? Yes _____ No _____
- (12) Does your vehicle have any known mechanical or safety deficiencies? Yes _____ No _____ What are they? _____
- (13) Does your vehicle have one (1) set of working seat belts per occupant? Yes _____ No _____
- (14) Registered owner of vehicle: _____
- (15) Seating capacity of vehicle: _____
- (16) Driver's License number & expiration date: _____

In case of accident or claim, your insurance listed above provides your only coverage.

I certify that the answers provided are true and correct to the best of my knowledge.

Signature of driver _____ Date _____

The above driver has been approved for this trip. _____

Signature of school principal

USE OF PRIVATE VEHICLES

This procedure is designed to assure school personnel and parents that children transported in private vehicles are transported safely in sound vehicles by competent, licensed drivers.

Before private vehicles may be used, the driver of each vehicle to be used must complete and sign a statement prepared by the District which provides the following information.

1. Driver's name and driver's license number.
2. Year, make and license number of car to be driven.
3. Assurance that the driver holds a valid California driver's license.
4. Assurance that the vehicle is covered with current liability insurance (Driver's is primary; District's is secondary for District and employees only). **A COPY OF THE FACE SHEET OF THE POLICY IS REQUIRED FOR PROOF**
5. Assurance that the driver has no physical condition that would affect the safe driving of the vehicle, nor is the driver taking any medication which would have an adverse effect on safe driving.
6. Assurance the the driver has had no moving vehicle violation or accidents within the past year.

The school principal shall deny the right to drive and transport pupils to any person who:

1. Does not possess a valid driver's license.
2. Does not have automobile liability insurance with the following minimum limits:
Combined single limit (bodily injury) \$300,000; or \$100,000 each person, \$300,000 each accident (bodily injury), \$25,000 property damage.
3. Is insured as an assigned risk.
4. Takes medication or has a physical condition that would affect driving safety.
5. Is under 18 years of age.
6. Has had an accident or moving violation within the past year.
7. Does not have one (1) set of working seat belts per occupant.
8. Is operating a vehicle with a known mechanical or safety defect.

The school principal will evaluate the answers provided by prospective drivers and sign the form indicating his approval of the volunteer driver.

NOTE: There should be no more passengers in the vehicle than there are working seat belts.